

Special Requests

Description of Entry - REQUIRED

Please provide a detailed description of your parade entry (with a sketch; circles and lines are fine)

Commentary of 100 Words or Less- REQUIRED

This will be read by the announcers as your entry passes. Please PRINT or TYPE. It needs to be a brief description about your entry and must be 100 words or less. Forms submitted with more than 100 words are ineligible will be returned. (If more space is needed, please use a separate sheet of paper.)

These rules and regulations are for everyone's safety. All parade participants must sign that they have read and agree to abide by all rules listed below. Those who do not comply will not be allowed to join the parade. Those breaking any regulations during the parade will be removed from the event. Please read carefully and call the Nevada Day office at 775 -882- 2600 if you have questions.

ENTRIES

1. Each parade entry **must** have its own completed entry application form. No Piggy-Backing on another entry. If an entry wishes to be next to another, this will be taken under consideration by the Parade Committee. However, if it will disrupt proper parade protocol, listed below on number 2, your request will be denied.
2. Parade protocol/starting line up: Carson City Sheriff, Other Law Enforcement Divisions and First Responders, Honor Guard, Lead Marching Band, Grand Marshal, Nevada National Guard, Governor, Lt. Governor, State Treasurer, Secretary of State, State Controller, Supreme Court Justice, District Court Judge, State Senator Speaker of the Assembly. Exact Order may vary slightly, but these entrants make up Division 1.
3. Incomplete and/or illegible applications will be returned and not be considered entered.
4. Each accepted entrant will be notified by email. Additional information and rules that apply will be emailed with the entry upon acceptance. In the event your entry is not accepted, your application and entry fee will be returned.
5. Nevada Day Inc. reserves the right to deny any entry application it deems as inappropriate.
6. Each entry must have a designated unit captain. The captain must remain with their float/group/entry at all times once the parade begins moving and until it ends. Each captain is responsible for ensuring that rules of the parade are followed by their entry at all times.
7. All entrants are required to carry an identification banner. Parade Entry numbers will be handed out by the Official Parade Marshals, who will be identified by the orange vest labeled "Parade Marshal". The numbers will be at the designated division locations. Participants will be provided with staging directions and division designations once the parade line-up has been set. This information will be provided via email.
8. "For Sale" signs are not allowed. Advertising is permitted only if you are part of an Official Nevada Day Sponsor Float or a Commercial/Industrial Entry. Fleet logos are allowed on the vehicle used to power the float.
9. Firearms may be carried or worn as part of a costume, but discharging of firearms must be pre-approved by the Nevada Day Parade Committee. Live ammunition is prohibited.
10. Groups wishing to participate without a float are considered a walking unit, which must consist of at least 10 members. Walking units must display, chant, dance, cheer or perform to ensure spectators know who/what the organization is/does. For example, cheerleaders cheer as they walk, or the basketball team dribbles basketballs down the street. Groups must also promote this year's chosen theme.

11. Public address systems are for musical purposes only and must not interfere with other entrants. Excessive amplified music or sound will not be allowed. Music levels must not disturb normal conversation (a minimum of 25 feet from the entry), or that entry will be escorted off the parade route. Parade Marshals have the authority to direct any entry to lower its music level.

SAFETY

1. ALCOHOL WILL NOT BE TOLERATED. Consumption of alcoholic beverages or obnoxious behavior is cause for immediate removal and disqualification from parade activities and automatic exclusion from participation in the next year's parade.
2. NO THROWING ITEMS IS PERMITTED, NOTHING MAY BE DISTRIBUTED TO THE CROWD FROM A VEHICLE OR FLOAT. Please distribute candy or give-aways hand-to-hand by walking near the spectators.
3. NO ONE MAY STEP ON OR OFF A VEHICLE OR ANY MOTORIZED ENTRY WHILE THE ENTRY IS IN THE PARADE ROUTE. CHILDREN SHALL NOT BE PLACED ON OR REMOVED FROM ANY FLOAT OR OTHER ENTRY WHILE THE FLOAT IS MOVING, EXCEPT FOR IN AN EMERGENCY.
4. Parade marshals are posted along the parade route and walk with parade units to ensure the safety of parade participants and spectators. Parade Marshals enforce safety rules and keep spacing between units consistent.
5. Unsafe acts: a parade entrant which operates vehicles or equipment in such a way that can be dangerous to spectators or other participants will be removed from the parade by the marshals.
6. All floats and trailers accompanied by people or animals must have adult walkers beside each tire. Children under the age of 10 walking or riding on floats in the parade must be accompanied by a responsible adult. The ratio of adults to children is one (1) adult for each ten (10) children under the age of 16 to adequately provide for their safety.
7. Each pulled float/ trailer must have a spotter in the cab, other than the driver, paying attention to other entries and communicating with the driver when there is a problem. If no cab is present, the spotter must be present beside the float.
8. Towing Safety: Adequate primary and secondary connection devices shall be made between the towing vehicle and float/trailer. All connections shall comply with any and all applicable laws and standards. Primary and secondary connections shall be appropriate for the normal anticipated loads.
9. Fire Extinguishers and Open Flame Display: At least one all-class extinguisher shall be carried in the support or towing vehicle. All fire extinguishers shall be sealed, tagged, and dated within the previous 12 month period. Open flame displays are prohibited.
10. All decoration materials shall be manufactured so as to be effectively fire retardant.

VEHICLES/ FLOATS

1. All vehicles In the parade must have insurance as required by the State of Nevada. By operating the vehicle in the Nevada Day Parade, the owner/operator warrants that the vehicle is in sound mechanical condition with no known defects or safety concerns.
2. Vehicle entries: All operators must have a valid driver's license.
3. Vehicles/Floats/Trailers shall be capable of maintaining a minimum speed of five (5) miles per hour under expected conditions.
4. Limit trailers to 10 x 26 feet with 20 or less riders unless otherwise approved by the parade committee.
5. All floats/entries must be at least 75 percent decorated and/or depict the theme of the parade,
6. All floats and trailers used for a float must be within 6 inches in height from the street level or skirted completely with a rigid material to within 6 inches of the ground.
7. Floats and trailers shall not exceed 17 ½ feet in height and 16 feet in width. The telephone and electrical wires on the parade route make this requirement necessary. The length of the float should be governed by the proper proportion for the design and should be so constructed that it will be able to make the 90 degree turn at street intersections.
8. Overall length of entry cannot exceed 70 feet. The following guideline should help Parade Entrants in achieving this required limitation
 - a. Floats/Trailers - With or without tow vehicle, no more than 60 feet long, 17 feet in height, and 14 feet in width with only one of the following, max 20 walkers, 1 vehicle, or 6 horses.
 - b. Vehicles - maximum 6, or 4 with one of the following, 1 trailer/ float not to exceed 26 feet in length with same feet and height requirements. Max 20 walkers, or 6 horses. Only one car club or organization entry in the parade, additional entries are no longer available. Vehicles are required to double up, not travel single file.
 - c. Equestrian - Maximum 30 horses, or 15 horses with one of the following, trailer /float with same requirements as listed above in b, 2 vehicles, or max 20 walkers. Again, pooper scoopers are mandatory! You MUST clean it up.
 - d. Walkers - 75 max, unless a Marching Band or have prior approval by the Parade Committee. If joined by vehicle/float/trailer or horses please refer to above entry guidelines. You are required to stay together as a group, and walk side by side as much as possible.
9. Entries experiencing difficulties must notify a Parade Marshal immediately and move to the side of the street so others may pass. If at any time, an entry holds up the parade due to mechanical or other difficulty, the entry will be disqualified.

10. Generators - Where used, generators shall be securely mounted on the vehicle with no less than 12 inches of clearance separating it from any combustible material.
11. Animals in the parade must be listed on the entry application. All animals must have updated vaccinations, be in good health and behave in a manner to successfully cope with crowds and other animals.
12. All participants with animals, must immediately clean up any animal waste in the staging area, along the parade route, or anywhere the animal eliminates. Nevada Day Inc. and the City of Carson City are NOT responsible for picking up animal waste. Entries who do not pick up after their animals WILL NOT BE ALLOWED IN NEXT YEAR'S PARADE AND MAY BE FINED.
13. **LINE UP On Parade Day**: A Division is the location where your entry will be directed to the line-up and staged. This information will be included in the email you receive after the line-up is complete, approximately 2 weeks prior to the parade.
14. Parade entries must line up in the spot they are assigned. Entrants may not change their line-up location, setup area or entry order without approval. Staging and line up maps are sent to approved entrants by email and are posted on www.nevadaday.com.
15. Only those entries checking in at the designated line-up area will be allowed to participate. Units may not join the parade along the route in progress unless special permission has been granted by the parade chairperson.
16. The parade will begin promptly at 10:00 a.m. Entrants are expected to be in formation by 9:00 a.m., and may be excluded from the parade if the entrant is late.
17. Entries maintain steady movement with 20 to 30 feet between each entry. No Gaps, PLEASE!
18. Forward motion must be maintained by all units during the parade and there is no stopping unless directed by a Parade Marshal. Again, no large gaps between entries will be tolerated!
19. The parade disembarks on Stewart Street. All units must remain in line until the final point is reached and the Nevada Day Marshal directs the entry off the route.
20. Equestrian units must not exit to the right of Carson Street. Do not park horse trailers on Curry Street.
21. No passengers or riders on farm machinery, other than the operator, are allowed in the parade.
22. Vehicles will be considered Classic if between 25 and 39 years old. Antique if 40 years or older.

These General Rules apply to all Parade Entries. Nevada Day Inc. has authority to subject any Parade Entrant who refuses to abide by the rules to further fees, removal from the parade, or suspension for an indefinite period of time from participating in any future Nevada Day Parades or Events.

These rules are set forth by the Nevada Day Board of Directors and Nevada Day Inc. and may be amended periodically for the health and safety of all parade volunteers, participants and spectators.

Release Form

We/I, the entrant, as designated above and constituted by our/my authorized signature below, agree to indemnify and hold harmless the Nevada Day Board of Directors, Nevada Day Inc., the City of Carson City, and their volunteers and/or agents, from and against all claims, losses, damages, liabilities, judgments, or settlements, including reasonable costs, expenses and attorney's fees, arising out of participation in the Nevada Day Parade and/or any of its events.

We agree to abide by the rules set forth by the Nevada Day Board of Directors and Nevada Day Inc. We further understand these rules may be amended periodically for the health and safety of all parade volunteers, participants and spectators.

Parade Entry (Please Print) _____

Name of Authorized Agent
for Above Entry (Please Print) _____

Signature of
Authorized Agent _____

For Office Use Date Received _____

Cash, Check#, CC _____ Division _____ Number _____

Confirmation email _____ Assignment email _____